



Plattsburgh, New York

Randal J. Stone
Fire Chief

Plattsburgh Fire Department
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Plattsburgh, NY 12901
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MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Fire Chief, Randal Stone

DATE: March 19, 2015

RE: Fire and Ambulance Responses

For this two week period: Thursday, March 5, 2014 to Wednesday, March 18, 2015
our Department has responded to the following:

Fire Calls

36

- 1 excessive heat/scorch burns
- 10 system activations
- 7 EMS assist
- 4 MVA
- 1 building fire
- 1 electrical wiring/equipment problem
- 1 smoke/odor removal
- 1 citizen complaint
- 1 public service
- 2 arcing
- 2 service calls
- 1 removal of victim from stalled elevator
- 1 carbon monoxide detector activation
- 1 transport vehicle fire
- 1 oil spill
- 1 dispatched/cancelled enroute

Ambulance Calls

114

Mutual Aid by CVPH

18



DATE RECEIVED	COMPLAINT #	COMPLAINER	STREET #	STREET ADDRESS	PROPERTY OWNER	DESCRIPTION OF COMPLAINT	INSPECTED ON DATE	INSPECTION REPORT	CORRECTION	CORRECTED ON DATE
3/16/2015	094-2015	MLD	4	WILLOW BEACH		BURNT LUG ON METER MODULE	3/16/15	EMERGENCY REPAIR ON 3/16/15	PENDING	
1/28/2015	093-2015	MLD	164	BOYNTON AVE.#202	ED ZUKOWSKI	CANT HAVE 2 ELECTRIC METERS IN 1 NAME	1/28/15	NO PERMIT FILED	PERMIT FILED & ISSUED	3/13/2015
3/16/2015	092-2015	ANON	94	PROSPECT AVE.	LILY SITU	CARS PARKED AGAIN IN FRONT YARD				
3/16/2015	091-2015	DOWDLE	26	SANBORN AVE.		TRASH IN FRONT YARD-ANIMALS IN, CARS PARKED IN FRONT YARD				
3/16/2015	090-2015	DOWDLE	29	TREMBLAY AVE.		CAR PARKED IN FRONT YARD, GARBAGE CANS IN FRONT YARD				
3/16/2015	089-2015	DOWDLE	129-131	BROAD ST.		NO HOUSE NOS., TRASH CANS IN SIDE YARD				
3/16/2015	088-2015	DOWDLE	5092	SO.CATHERINE		FRONT YARD FULL OF MUD, TRASH IN FRONT YARD				
3/16/2015	087-2015	PATRICIA LEE	27A	COUCH ST.		ELECTRIC VERY HIGH. FEELS PAYING FOR BOTH APARTMENTS.				
2/19/15	086-2015	ANON	84	BROAD ST.	CERO CASELLA	TRASH RUN OVER THE GARBAGE DUMPSTER	2/19/15	PICTURES TAKEN, PHONE,LEFT MES. TO CLEAN UP	YARD CLEANED UP	3/9/2015
3/12/2015	085-2015	ANON	32	POWER DAM WAY		CLUB HOUSE USED AS RESIDENTIAL,MOTO RCYCLE REPAIR SHOP IN BLDG				

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3/12/2015	084-2015	AARON THEW	11	LORRAINE ST.		2 GARBAGE CANS LEFT IN ROAD	3/12/15	TENANT TO CLEAN UP GARBAGE	TRASH CANS REMOVED	3/13/2015
3/11/2015	083-2015	LUKE BUSH	28	MILLER ST.	RANDY CARTER	LOTS OF DOG POOP, BETWEEN SIDEWALK & CURB & ON SIDEWALK	3/11/15	OWNER TO ADV TENANTS TO CLEAN UP		3/12/2015
3/11/2015	082-2015	BRITTANY	94	MILLER ST.	RICHARD PILON	SEWER DUMPING INTO BASEMENT, WATER LEAKING THRU ELEC LIGHTS	3/11/15	ROOF LEAKING THRU LIGHTS	POSTED AGAINST OCCUPANCY	
3/11/2015	081-2015	MICHELLE BRUMSEY	129	BROAD ST.	MOUNTAIN VIEW	BACK DOOR HAS NOT LOCK, LANDLORD REFUSES TO FIX DUE TO ICE	3/13/15	DOOR NOT LATCHING DUE TO EXTR. COLD	REPAIR PENDING	
3/10/2015	080-2015	?		SANDLEWOOD WAY		INSULATION COMING OUT OF ROOF, JUNK ALL OVER, UNLIC. CARS				
3/9/2015	079-2015	KASPER	8	STETSON AVE.	DULCIE SLOAN	GARBAGE IN FRONT, MESS	3/10/15	MGR NOT PAID, OWNER NOT ANSWERING	ORDERED DPW TO PICK UP	3/11/15
3/9/2015	078-2015	ANON	146	PINE STREET	CECIL RESSLER	GARBAGE OUT FRONT ON STEPS, ALL OVER				
3/9/2015	077-2015	ANON	25	WHITE STREET	A. BLAKE ENTERPRISES	FURNITURE LEFT OUT FRONT, GARBAGE CAN				
3/6/2015	076-2015	KENNY	4964	SOUTH CATHERINE	GABE GIRARD	CONSTRUCTION DEBRIS IN YARD FOR MONTH				
3/6/2015	075-2015	OCCONNEL L	15	HOLLAND AVE	PAT ONEIL	SIDEWALKS NOT SHOVELED ALL WINTER	3/6/15	SANDED	MEETS CODE	3/6/15
3/6/2015	074-2015	OCCONNEL L	104	BAILEY AVENUE	FRANCES RYAN	SIDEWALKS NOT SHOVELED ALL WINTER	3/6/15	NO CODE VIOLATIONS	SIDEWALK TO CODE	3/6/15

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3/6/2015	073-2015	OCONNELL L	89	BAILEY AVENUE	SUZANNE CATANA	SIDEWALKS NOT SHOVELED ALL WINTER	3/6/15	HOUSE VACANT, LT SENT TO OWNER 3/9	MELTED	3/11/15
3/6/2015	072-2015	OCONNELL L	80	BAILEY AVENUE	LILY STU	SIDEWALKS NOT SHOVELED ALL WINTER	3/6/15	MEETS CODE	OWNER SHOVELED	3/6/15
3/6/2015	071-2015	ANON	58	COUCH ST.		CAR PARKED ON FRONT LAWN & BLOCKING SIDEWALK	3/6/15	NO CODE VIOLATIONS		3/6/15
3/5/2015	070-2015	ANON	3	BROAD ST.	JANEL KINGSLEY	IN FRONT OF 3 BROAD, TRASH OVERFLOWING				
3/4/2015	069-2015	ANON	122	COURT ST.	QIU WEI	CAR PARKED ONFRONT LAWN	3/5/15	SPOKE W/TENANT, OWNER NOTIFIED OF VIOL	LTR SENT TO OWNER	3/10/15
3/3/2015	068-2015	STEVE GRAF	5009	SOUTH CATHERINE	AARON MOGUIN	SIDEWALKS NOT SHOVELED, NOT DONE ALL YEAR	3/9/15	NO VIOLATION OF CODE	SIDEWALK CLEAR	3/9/15
3/3/2015	067-2015	STEVE GRAF	5011	SOUTH CATHERINE		SIDEWALKS NOT SHOVELED, NOT DONE ALL YEAR	3/9/15	NO CODE VIOLATION	SIDEWALK TO CODE	3/9/15
3/3/2015	066-2015	STEVE GRAF	5013	SOUTH CATHERINE	KELLY CADIEU	SIDEWALKS NOT SHOVELED, NOT DONE ALL YEAR	3/9/15	NO CODE VIOLATION	SIDEWALK TO CODE	3/9/15
2/17/2015	065-2015	OCONNELL L	184	CORNELIA ST.	ROCHELEA U	SIDEWALK NOT SHOVELED	2/17/15	SNOW BLOWN BACK IN.	OWNER TO RESHOVEL.	2/18/15
2/27/2015	064-2015	DEBRA BUELL	292	CORNELIA ST.	STEWARTS	SIDEWALKS IMPASSABLE FOR HER TO GET THRU W/WHEELCHAIR	3/6/15	LTR. & NOTICE SENT TO OWNER 3/9/15	SIDEWALK CLEAR	3/11/15
2/27/2015	063-2015	DEBRA BUELL	288	CORNELIA ST.	KINNEY DRUGS	SIDEWALKS IMPASSABLE FOR HER TO GET THRU W/WHEELCHAIR	3/6/15	NO CODE VIOLATIONS	SIDEWALK TO CODE	3/6/15

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2/27/2015	062-2015	DEBRA BUELL	280	CORNELIA ST.	TURNER HEIGHTS	SIDEWALKS NOT SHOVELED TO FULL WIDTH OF SIDEWALK, NO SALT/SAND	3/6/15	NO CODE VIOLATIONS	SIDEWALK TO CODE	3/6/15
2/27/2015	061-2015	PATRICIA DARRAH	56	CORNELIA ST.	DAR	FEELS PAYING ELECTRIC FOR WHOLE BUILDING - BILL HIGH	2/27/15	INSPECTED	ALL WIRING CORRECT	2/27/15
2/25/2015	060-2015	KEN	2	BAILEY AVE	JASON TRUDEAU	SIDEWALK NOT SHOVELED	2/25/15	NOTICE ISSUED 2/25/15	SHOVELED BY OWNER	2/26/15
2/25/2015	059-2015	DOWDLE	103	CHAMPLAIN ST.	ZHIALANG XU	SIDEWALK NOT SHOVELED, ABANDONED	2/26/15	SNOW ON SIDEWALKS	FAXED TO DPW	2/26/15
2/25/2015	058-2015	DOWDLE	47	DRAPER AVE	SOPHIE MITSOGLO U	SIDEWALK NOT SHOVELED, CORNER LOT	2/26/15	VERIFIED	SIDE WALK TO CODE	3/6/15
2/25/2015	057-2015	ANON	5	BROAD ST	LYON 1 LLC	BACK OF BUILDING TRASH OVERFLOWING, COMMON OCCURANCE	3/6/15	NO CODE VIOLATIONS		3/6/15
2/24/2015	056-2015	ARMSTRO NG	14	MARGARET ST	HUKAH LOUNGE	SNOW NOT ADEQUATELY CLEARED, LAYER OF ICE	2/24/15	NO CODE VIOLATIONS	SIDEWALK MEETS CODE	2/24/15
2/24/2015	055-2015	ARMSTRO NG	84	MARGARET ST	ASHLEY FURNITURE -JCEO	SNOW NOT ADEQUATELY CLEARED, LAYER OF ICE	2/24/15	NO CODE VIOLATIONS	SIDEWALK MEETS CODE	2/24/15
2/24/2015	054-2015	MRS. DEGRAND PRE	122	COURT ST.	CAR PARKED ACROSS FRONT LAWN		2/25/15	VERIFIED & NOTIFIED	CAR REMOVED	3/10/13
2/24/2015	053-2015	ARMSTRO NG	82	MARGARET ST	BLUE COLLAR BISTRO	SNOW NOT ADEQUATELY CLEARED, LAYER OF ICE	2/24/15	NO CODE VIOLATIONS	SIDEWALK MEETS CODE	2/24/15

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2/24/2015	052-2015	ARMSTRO NG	84	MARGARET ST.		SNOW NOT ADEQUATELY CLEARED, LAYER OF ICE	2/24/15	NO CODE VIOLATIONS	SIDEWALK MEETS CODE	2/24/15
2/24/2015	051-2015	ARMSTRO NG	5089,5 105	US AVENUE	MCBRIDE CHEV./SUB ARU	LARGE CHUNKS ICE & DIRT STILL REMAIN, UNPASSABLE FOR PEDESTRIAN	2/24/15	NO VIOLATION PER CODE	SOME HARDPACK COVERED WITH SAND	
2/24/2015	050-2015	ARMSTRO NG	14	MARGARET ST	DANAS DOWNTOWN GRILL	SNOW NOT ADEQUATELY CLEARED, LAYER OF ICE	2/24/15	NO CODE VIOLATIONS	SIDEWALK MEETS CODE	2/24/15
2/24/2015	049-2015	ARMSTRO NG	80	SHARRON AVE.	NO.CTR. FOR INDEPENDENCE	SIDEWALK NOT SHOVELED. HARD TO PROVIDE SAFE TRANSIT FOR PEDESTRIANS	2/24/15	SNOW ON SIDEWALK, OWNER WILL CLEAR	SIDEWALK CLEARED	2/26/15
2/24/2015	048-2015	ARMSTRO NG	90	SHARRON AVE.	JC ICEMEN ENTERPRISES	SNOW NOT ADEQUATELY REMOVED TO PROVIDE SAFE TRANSIT FOR PEDES.	2/26/15	SNOW BLOWN BACK ON SIDEWALK	OWNER RECLEARED	3/6/15
2/24/2015	047-2015	ANNA MARIE ANDERSON	54	BROAD ST. #A	TALCOM PROPERTIES	HEAT ISN'T GOING ABOVE 60 DEGREES	2/25/15	LARGE OLD STYLE WINDOWS,HOT WATER HEAT	NO CORRECTION REQUIRED	
2/23/2015	046-2015	KASPER	14	BAILEY AVE	TERRY MERON	WHOLE COMPLEX SIDEWALKS NOT SHOVELED	2/23/15	VERIFIED NOTICE SENT	DPW CLEARED 3/5/15	3/5/15
2/23/2015	045-2015	AMERICA MENA	70	MARGARET ST.	JATINDER BHASIN	FROZEN PIPES, LANDLORD ADV.NO WATER TIL TOMORROW	2/24/15	SPOKE W/TENANT	WATER ON	2/24/15
2/23/2015	044-2015	ANON	10	MACOMB ST.	RANDY & JENIFER DAME	SIDEWALK NOT SHOVELED, SNOW BANK FROM CLEARING DRIVEWAY	2/23/15	VERIFIED & NOTIFIED	SIDEWALK MEETS CODE	3/6/15

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2/23/2015	043-2015	ANON	17	MACOMB ST.	ELEVENFIFTY LLC	SIDEWALK NOT SHOVELED, CAR SITTING OVER SIDEWALK	2/23/15	VERIFIED & NOTIFIED	SIDEWALK METS CODE	3/6/15
2/20/2015	042-2015	ANON	55	MILLER ST.	DOROTHY/ARTHUR PROVOST	ROOF BAD, TREE READY TO FALL OVER, ELECTRICAL CONCERN.	2/20/15	VACANT, UNSUBSTANTIATED		2/20/15
2/20/2015	041-2015	OCONNELL	80	BAILEY AVE	LILY SITU	SIDEWALK NOT SHOVELED	2/20/15	VERIFIED & NOTIFIED	OWNER SHOVELED	2/27/15
2/27/2015	040-2015	PATRICIA DARRAH	56	CORNELIA ST.	DAR	FEELS PAYING MLD FOR ALL OF BUILDING	2/27/15	NO CODE VIOLATIONS		2/27/15
2/3/2015	040-2015	ANON	136	BRINKERH OFF ST.	JULIE DYNKO	CONSTRUCTION TRAILER CONSTANT.	2/4/15	NO CODE VIOLATION	SIDEWALK TO CODE	2/4/15
2/4/2015	039-2015	ANON	2	VETERANS LN	CITY	SIDEWALK NOT CLEARED	2/4/15	FAXED TO DPW.	CLEARED 3:30 PM	2/4/15
2/6/2015	038-2015	KYLE	5089	US AVENUE	MCBRIDE CHEVROLETT	SIDEWALKS NOT SHOVELED	2/6/15	NO CODE VIOLATION	SIDEWALK TO CODE	2/6/15
2/6/2015	037-2015	KYLE	5105	US AVENUE	MCBRIDE CHEVROLETT	SIDEWALK NOT SHOVELED	2/6/15	NO CODE VIOLATION	SIDEWALK TO CODE	2/6/15
2/6/2015	036-2015	KYLE	5123	US AVENUE	DUBREYS PROPERTY LLC	SIDEWALK NOT SHOVELED	2/6/15	NO CODE VIOLATION	SIDEWALK TO CODE	2/6/15
2/5/2015	035-2015	ANON	142	CORNELIA ST.	JEFF LATINVILLE	SIDEWALKS NOT SHOVELED	2/5/15	NOT SHOVELED.	LETTER SENT.	2/11/15
2/6/2015	034-2015	KYLE	31	MCKINLEY	KONDEV. PROPERTIES	SIDEWALKS NOT SHOVELED	2/6/15	NOT SHOVELED	LETTER SENT.	2/20/15
2/6/2015	033-2015	KYLE	5131	US AVENUE	PETER WHITBECK	SIDEWALK NOT SHOVELED	2/6/15	NOT SHOVELED	OWNER WILL GET IT DONE	2/10/15

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2/6/2015	032-2015	KYLE	5143	US AVENUE	NADER INC.	SIDEWALK NOT SHOVELED	2/6/15	1/2 NORTH NOT SHOVELED	LETTER SENT.	2/20/15
2/10/2015	031-2015	ANON	58	COUCH ST.		PARKING ON FRONT LAWN	3/6/15	NO CODE VIOLATIONS		3/6/15
2/6/2015	030-2015	KYLE	5069	US AVENUE	SKYWAY PROPERTIE S	SIDEWALKS NOT SHOVELED	2/6/15	LETTER SENT.SPOKE TO MANAGER PIZZ.HUT	MANAGER WILL DO.	2/13/15
2/9/2015	029-2015	CONTEC	11B	GEORGE ST.	H&H PROPERTIE S	HIGH ELECTRIC BILLS	2/9/15	CHECKED METERS. BASEMENT.	HEAT TURNED UP TO 80	2/9/15
2/12/2015	028-2015	FORKEY	264	MARGARET ST.	FRECHETT E GROCERY	INSULATION & SHEETROCK FELL INTO HER APARTMENT, MOLD, FECES,				
2/12/2015	027-2015	ARMSTRO NG	90	SHARRON AVE	JC ICEMEN ENTERPRIS ES	SIDEWALKS NOT SHOVELED IN FRONT OF SKATE RINK	2/13/15	SPOKE W/WORLEY. DID ONCE.	SNOW BEEN REMOVED	2/13/15
2/6/2015	026-2015	MRS. COTE	9	MONTY ST.		SIDEWALKS NOT SHOVELED	3/6/15	MEETS CODE	SIDEWALK TO CODE	3/6/15
2/4/2015	025-2015	DPW CYNTHIA		CHAMPLAIN /MAPLE	MRS. O'CONNEL	TV ON CITY PROPERTY		TV OWNED BY 106 MONTCALM	106 MONTCALM PICKING UP	2/5/15
2/2/2015	024-2015	DPW BRENDA		GOLD ST.	MR. WOO	CHAIRS & X-MAS TREE	2/4/15	CHAIRS & X-MAS TREE	OWNER ORDERED PICK UP	2/11/15
2/4/2015	023-2015	DPW MIKE F.	2	MARGARET ST.	SPM RENTALS	SIDEWALK ALONG APT. BUILDING GOING EAST NOT SHOVELED	2/4/15	AS STATED.	SITE CLEAR	2/5/15
1/27/2015	022-2015	MLD	67	BRINKERH OFF ST.	NABIH REAL ESTATE	BURNT ELECTRIC LUGS IN METER, POSTED.	1/29/15	BURNT LUGS	30 DAY TO CORRECT	3/2/15
1/23/2015	021-2015	PEG HOLLAND	14	PALMER ST.	ROBERT LAFOUNTAIN	ICE ON SIDEWALK	1/26/15	OWNER HAS ILLNESS. SENT APP FOR HELP	OWNER SANDED	1/30/15

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1/29/2015	020-2015	ED CAHILL	24	OAK ST.	VALCOUR HOLDING	CHEECHAKO TACO GARBAGE PILED UP	1/29/15	TRASH BILL NOT PAID, SETTLED	GARBAGE PICKED UP	1/30/15
1/22/2015	019-2015	MRS. LUCAS	8	STETSON	SLOANE PULCI	GARBAGE OUT FRONT 2 WEEKS	1/23/15	VIOLATION LETTER SENT	GARB. PICKED UP	1/29/15
1/22/2015	018-2015	DPW		GOLD ST.		REFRIGERATOR	1/23/15	#16 UNDER RENOVATION	FRIG NOW STORED	1/23/15
1/21/2015	017-2015	DEGRAND PRE	64	COUCH ST.		ICY SIDEWALKS	1/22/15	VERIFIED & NOTIFIED	SIDEWALK TO CODE	3/6/15
1/21/2015	016-2015	DEGRAND PRE	48	COUCH ST.	JAMES LATINVILLE	ICY SIDEWALKS	1/22/15	ICE ON SIDEWALKS	NOTICE SENT	1/22/15
1/21/2015	015-2015	DEGRAND PRE	46	COUCH ST.	SCOTT DUBLANYK	ICY SIDEWALKS	1/22/15	ICE ON SIDEWALKS	NOTICE SENT	1/23/15
1/21/2015	014-2015	SMITH	79	MONTCALM AVE.	STEPHANIE & GARY DUQUETTE	DUQUETTES BUILD FENCE ATTACHED TO THEIR BLDG & CLOSE TO THEIR BUILDING	1/22/15	FENCE ON PROPERTY OF 79 MONTCALM	NO VIOLATIONS	1/22/15
1/21/2015	013-2015	HERVEY	39	BROAD ST	CHANDLER & VANHERPE	SIDEWALKS ICY ALL ALONG, SON FELL HAD 7 STTCHES.	1/22/15	ICE COVERED W/SAND	CORRECTED	1/22/15
1/15/2015	012-2015	DURKIN	6	FLAGLAR DR.	CHAMPAGN E, PAUL	CHIMNEY SMOKE INDOOR NUISANCE	1/16/15	CHIMNEY CONST. 1980	NO VIOLATIONS	1/16/15
1/14/2015	011-2015	LATINVILL E	143a	BRINKERH OFF ST	LATINVILLE, JAMES	GARBAGE ALL OVER APARTMENT	1/20/15	APARTMENT TRASHED	OWNER CORRECTED	1/22/15
1/9/2015	010-2015	PRIMARD	90	MILLER ST	ESTATE OF WAYNE YOUNG	GARBAGE BAGS IN FRONT YARD (VACANT HOUSE)	1/9/15	GARBAGE BAGS IN FRONT YARD	ORDER DPW PICK UP	1/9/15
01/9/2015	009-2015	PRIMARD	94	MILLER ST	R&T ESTATES PROPERTIE S LLC	GARBAGE IN BAGS ON PROPERTY	1/9/15	PILE OF GARBAGE BAGS BACK YARD	OWNER CORRECTED	1/9/15

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01/8/2015	008-2015	DOWDLE	182	RUGAR ST		PARKING ON LAWN		ON HOLD (NEW LAW)		
01/8/2015	008-2015	DOWDLE	135	BROAD ST.		PARKING ON LAWN		ON HOLD (NEW LAW)		
01/6/2015	007-2015	DEFOE	5062	SO.CATHERINE ST.	KEL PROPERTIE S	SHEETROCK IN HALLWAY, FIRE HAZARD	1/8/15	SMALL AMOUNT OF DEBRIS, NOT A VIALLATION	NO VIOLATIONS	1/8/15
01/7/2015	006-2015	WOODS	134	MARGARET ST.#201	RANDY CARTER	MOLD ALL OVER FROM 2 HUGE LEAKS, OWNER NOT CLEANED. OPEN CEILING				
1/6/2015	005A-2015	MAYOR		TIFFANY WAY	TERRY MERON	ICY/SLUSHY SIDEWALKS	1/6/15	ICY ON LYNDE, NO.CATH.	LTR. SENT 1/7/15	1/20/15
01/6/2015	005-2015	LECLAIR	2	TYRELL AVE.	PHA	MOLD IN 2 BEDROOMS AND BATHROOM, HOUSING SAID NOTHING THEY CAN DO				
01/6/2015	004-2015	MONETTE	129	BROAD STREET	MOUNTAIN HARBOUR PROP.	GARBAGE CONTAINERS CONTINUE, GARBAGE ALL OVER, 3 FLOOR OCCUPIED?	1/20,1/21	GARBAGE, 3RD FLOOR ALLOWED TENANTS	LTR.SENT 1/22/15	1/24/15
01/6/2015	003-2015	MONETTE	19	DRAPER AVENUE	DICROCE	GARBAGE CONTAINERS CONTINUE FRONT OF PROP.				
01/5/2015	002-2015	DEFOE	5062	SO.CATHERINE ST.	KEL PROPERTIE S	SHEETROCK IN HALLWAY, FIRE HAZARD	1/8/15	valid permit-not a fire hazard or restricting egress	n/a	1/8/15 (NA)
01/5/2015	001-2015	ANON	7	NORTH STREET	MALPASS	COUCH OUT NEAR ROAD	1/16/15	VERIFIED & GAVE NOTICE	ORDERED DPW TO PICKUP	1/27/15



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT

Chief of Police

March 3, 2015

Mayor James E. Calnon
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for February 2015.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

HLS

PARKING VIOLATIONS BUREAU

Monthly Report for Feb 2015

	<u>Feb 2015</u>	<u>Feb 2014</u>
TICKETS ISSUED:	158	169
TICKETS COLLECTED:	151	154
REVENUE FOR MONTH:	\$6,199.25	\$5,191.00

YEAR TO DATE TOTALS:

	<u>Feb 2015</u>	<u>Febn 2014</u>
TICKETS ISSUED:	297	255
TICKETS COLLECTED:	332	258
REVENUE:	\$13,043.50	\$9,258.75
COMPARISON:	Parking tickets issued for Feb. 2015: DOWN 11 Parking tickets collected for Feb. 2015:DOWN 3 Revenue for Feb. 2015: UP \$1,008.00 Amount Dismissed: \$292.00	

BREAKDOWN FOR January 2015

CITY OF PLATTSBURGH PARKING TICKET SYSTEM

2/28/2015

SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1 HANDICAP	0	0	0	0	0	0
2 NO PARKING	15	18	0	8	8	429
3 OVERTIME 10 MIN	0	0	0	1	1	23.25
4 OVERTIME 30 MIN	0	1	0	0	0	23.25
5 OVERTIME 2 HRS	0	0	0	0	2	30
6 NO STAND/STOP	0	0	0	0	0	0
7 FIRE HYDRANT	0	0	0	0	0	0
8 FIRE LANE	0	0	0	0	0	0
10 BLOCKING SIDEWALK	2	3	1	1	3	99.75
11 LEFT WHEEL CURB	0	0	0	0	0	0
12 BLOCKING XWALK	0	0	0	0	0	0
13 BLOCK DRIVEWAY	2	2	2	2	2	60
15 DOUBLE PARK	0	0	0	0	0	0
16 TOO CLOSE INTERSE	0	0	0	0	0	0
18 OBST. LANE	0	0	0	0	0	0
19 TAXI ONLY	5	14	0	0	0	350.25
20 BUS STOP	0	0	0	0	0	0
22 WRONG WAY	0	0	0	0	0	0
23 EMPLOYEE PERMIT	0	0	0	0	0	0
24 PARKING BAN	0	0	0	0	0	0
25 UNINSPECTED	0	0	0	0	1	15
26 OVERTIME PARKING	0	0	1	1	1	15
40 UNREGISTERED	0	0	0	0	0	0
41 DOUBLE PARK	0	0	0	0	0	0
42 NO PARKING	0	0	0	0	0	0.00
43 NO STANDING	0	0	0	0	0	0.00

44 SIDEWALK	0	0	0	0	0.00	0.00
45 INTERSECTION	0	0	0	0	0.00	0.00
46 CROSSWALK	0	1	0	0	0.00	40.50
47 ZONE/CURB	0	0	0	0	0.00	0.00
52 HIGHWAY	0	0	0	0	0.00	0.00
53 RDW/ROW	0	0	0	0	0.00	0.00
54 DRIVEWAY/BLOCK	0	0	0	0	0.00	0.00
55 TAXI ZONE	0	1	7	10	105.00	197.25
57 CROSSWALK 20'	0	0	0	0	0.00	0.00
60 OBST. SIDEWALK	0	0	0	1	0.00	20.00
62 FIRE HYDRANT	0	0	0	0	0.00	0.00
64 WWV2WAY	1	3	2	3	64.50	115.50
65 WWV1WAY	0	0	1	1	15.00	15.00
67 ANGLE	0	0	0	0	0.00	0.00
68 OVERLINE	0	2	0	0	0.00	41.25
69 OVERTIME 10 MIN	0	0	0	0	0.00	0.00
70 OVERTIME 30 MIN	0	1	0	0	0.00	15.00
71 OVERTIME 1 HR	0	0	0	0	0.00	0.00
72 OVERTIME 2 HR	0	0	0	0	0.00	0.00
73 OVERTIME 4 HR	0	0	0	0	0.00	0.00
78 TIME LOADING	0	0	0	0	0.00	0.00
79 EMERGENCY	0	0	0	0	0.00	0.00
80 FIRELANE	0	0	0	0	0.00	0.00
81 HANDICAP	0	1	0	0	0.00	75.00
82 TRAILER	0	0	0	0	0.00	0.00
86 SNOW BAN	26	51	7	13	1,378.00	2,961.00
87 LIM SNOW BAN	0	0	69	132	3,010.50	5,668.00
88 UNINSPECTED	0	0	0	0	0.00	0.00
89 UNREG MV	0	0	0	0	0.00	0.00
90 NO PARKING EVEN	0	0	0	0	0.00	0.00
91 NO PARKING ODD	0	0	0	0	0.00	0.00
92 NO PARK 7AM-5PM	0	0	0	0	0.00	0.00
95 20' INTERSECTION	0	0	0	0	0.00	0.00
98 12" CURB	0	0	2	2	36.75	36.75

99 12"CURB 1 WAY	0	0	0	0	0	0.00	0.00
101 FACING WRONG2W	0	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	1	0	0	0	0.00	15.00
107 SNOW 12:01-6 AM	0	0	0	0	0	0.00	0.00
108 SNOW CPL 2AM-6AM	0	0	6	17	241.50	749.50	
111 FRONT YARD	0	0	0	0	0.00	0.00	
Other	0	0	1	3	0.00	0.00	
TOTALS:	51	99	107	199	5,443.75	10,980.25	

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254

TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%

PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83.

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93%

PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.0.



Plattsburgh, New York

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

March 17, 2015

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor & Common Council:

At the regular meeting of the Zoning Board of Appeals held on March 16, 2015, below please find the results of that meeting:

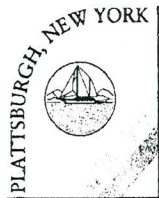
<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
2025	JOHN & TINA COVEY 70 CORNELIA STREET	CLASS B VARIANCE REPLACE PORCH IN FRONT YARD SETBACK APPROVED
2028	DAVID DAVIS 69 WALL STREET	CLASS A VARIANCE CONSTRUCT A 4 UNIT NEW APARTMENT BUILDING IN AN INDUSTRIAL DISTRICT POSTPONED
2029	DAVID DAVIS 69 WALL STREET	CLASS B VARIANCE REQUEST FOR LESS PARKING THAN REQUIRED, PAVING TO CLOSE TO PROPERTY LINE AND CONSTRUCT BUILDING WITHIN FRONT AND SIDE YARD SETBACKS POSTPONED

Sincerely,

Joseph McMahon
Building Inspector

/dn

CC: City Clerk



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor James Calnon

FROM: William J. Treacy, P.E., Manager

RE: Unpaid Final Bill Account Write-off

DATE: February 27, 2015

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from *November 1, 2013 to November, 2013*. The amount of the write-off will be \$1,075.72. The percentage of write-offs for this period is .09%.

Sales for this time period were \$1,211,332.10.

Payments on letters sent out on final accounts for this period were \$2,735.42.

This write-off of unpaid bills represents 15 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 7 customers
\$50.01 to \$100.00 – 3 customers
\$100.01 to \$150.00 – 3 customers
\$150.01 to \$200.00 – 2 customers

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Final Bill Account Write-off

APPLICATION

STREET SOLICITATION - PARADE - USE OF PARK OR FACILITY, ETC.

****NOTE:** No application for a Street Solicitation will be entertained prior to 1 February. ******

ORGANIZATION/NAME: KNIGHTS FOR LIFE

ADDRESS: 63 MAINE RD (14916 Catherine)

DESCRIBE EVENT: PRAYER SERVICE
(Expected # participants; if PARADE: route, # cars/floats)

GATHERING TO PRAY STATIONS OF CROSS
APRIL 3, 2015 GOOD FRIDAY REQUESTING TWO
PARKING PLACES BE RESERVED 66 BRINKER ST
9:30 AM TO 11 AM 4/3/15

DATE/DATES: April 3, 2015

ALTERNATE/RAIN DATES: NONE (N/A For Street Solicitations)

BEGIN/END TIMES: 9:30 AM to 11 AM

GENERAL LIABILITY INSURANCE MUST BE PROVIDED
(City of Plattsburgh **MUST** be named as additional insured)
(Insurance **MUST** cover vehicles if used)

SOLITICATIONS are at designated intersections only

John Middleton Ph.D. Director
Signature/Title

CONTACT: JOHN MIDDLETON 63 MAINE RD 518/3246222
PRINT - Name Address Phone

=====

APPROVALS:

Insurance: (Y) (N) Police Dept: (Y) (N) Clerk: (Y) (N)

Init/Date _____

Certificate of Insurance
attached



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/06/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J Gallagher Risk Management Services, Inc. 2 Westchester Park Drive White Plains, NY 10604 Kevin Barry	1-914-696-3700	CONTACT NAME: Rita Tulip PHONE (A/C, No, Ext): 315-393-2920 ext 231 E-MAIL ADDRESS: rtulip@rcdony.org	FAX (A/C, No): 866-519-6423
INSURED Diocese of Ogdensburg Post Office Box 369 622 Washington Street Ogdensburg, NY 13669		INSURER(S) AFFORDING COVERAGE INSURER A: The National Catholic Risk Retention Group 083 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 43220392

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		RRG 10339-17	07/01/14	07/01/15	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 1000000 PRODUCTS - COMP/OP AGG \$ 1000000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000		XS 10339-17	07/01/14	07/01/15	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured Status for any Persons with whom the Named Insured has agreed to provide Insurance Protection. Insurance Shall Not exceed Amount agreed Upon or Exceed Policy Limits Provided by this Policy. Named Insured Self Insured Retention is \$250,000.
Coverage is in place for Our Lady of Victory Church to hold an Apostles for Life Prayer Service at 66 Brinkerhoff Street on April 3, 2015. Certificate Holder is listed as an Additional Insured for this event.

CERTIFICATE HOLDER

City of Plattsburgh

41 City Hall Place

Plattsburgh, NY 12901

USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Seth Silver

Mayor Jim Calnon
City Hall Place
Plattsburgh, NY 12901

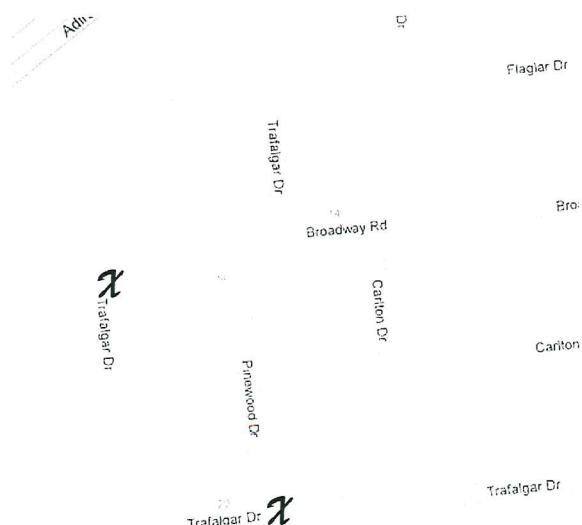
Mayor Calnon,

I am writing to request permission from the City of Plattsburgh to close down part of Trafalgar Drive on June 13th 2015, from 11 AM to 7 PM. The purpose of this would be to have a safe area to host a block party. Currently, over 15 families have expressed an interest in attending what will now be our sixth annual block party.

The area marked off would inconvenience a total of 12 homes for the time mentioned above. The area would be from the intersection of Trafalgar Drive and Pinewood St to the area near #40 Trafalgar Drive. I will personally notify all of these homeowners of this. Access will be limited but the street will still be passable for residents and emergency vehicles. I will also ensure that appropriate City Departments will be notified.

Thank You,

Seth Silver





Plattsburgh, New York

Carole S. Garcia
Deputy City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

TO: Mayor James Calnon and Members of the Common Council

FROM: Carole Garcia, Deputy City Chamberlain *CSG*

DATE: March 13, 2015

RE: Building Inspector-2015 Budget Adjustment

It is being requested from the Building Inspector's office that the 2015 General Fund Budget be adjusted as follows:

Increase Appropriations:

Building Inspector-Motor Vehicles 1-3620-000-2300 \$3,105.00

Decrease Appropriations:

General Fund Contingency- 1-1990-000-4430 \$3,105.00

This request is to provide additional funds for a motor vehicle purchase that exceeds the budgeted cost of \$22,000.00. There will be no change to the total 2015 General Fund Appropriations.

Thank you for your attention to this request.

CC: Joseph McMahon

**CITY OF PLATTSBURGH
REQUISITION**

To: HENDERSON FORD DR.

VENDOR NUMBER _____

810 RIDGE ROAD

Claim No. _____

REQUISITION #: _____

1-3620-2015-2

WEBSTER, NY 14580

**RETURN TO THE BUILDING INSPECTORS
OFFICE**

CHARGE:

Fund GENERAL

Dept.: BUILDING INSPECTOR

Date of Claim: March 9, 2015

CODE: 3620-000

	Unit	Items	Unit Price	Amount	Code
1	ea	LOT II, ITEM #15: Ford F-150 Pickup Struck, 4x4, Short Box, Extended Extended Cab, FFV (X1E XL)		\$24,260.74	
	YZ	Color: Exford White With all Standard Options			
		OPTIONS:			
	96P	DROP IN PLASTIC BEDLINEER (preinstalled)		\$252.00	
		ZIEBART UNDERCOATING		\$367.08	
	18B	BLACK PLATFORM RUNNING BOARDS		\$225.00	
		PER NYS CONTRACT, LIGHT DUTY VEHICLES AWARD 33737, PC66390 GROUP 40451		\$25,104.82	0-2300

FOR CLAIMANT USE

**I hereby certify that the merchandise, material enumerated in the above account has been approved for use by
this dept. and approve this purchase.**

DO NOT WRITE IN SPACE BELOW - FOR OFFICE USE ONLY

Date: _____

Title: BUILDING INSPECTOR

Joseph McMahon

Paid on _____



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

March 12, 2015

Honorable Mayor James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: WATER POLLUTION CONTROL PLANT -
REQUEST FOR PERMISSION TO ADVERTISE
FOR BIDS FOR ELECTRICAL SERVICES
FOR WPCP - CONTRACT #2015-2**

Dear Mayor Calnon and Councilors:

I respectfully request authorization to advertise for bids for contract electrical services for the Water Pollution Control Plant for the one-year period beginning on June 28, 2015. For the 2015 budget, \$132,000 was budgeted for this service.

Bids to be received at the Office of the City Clerk, in sealed envelopes marked **"Electrical Services for WPCP, Contract #2015-2"**, on or before 11:00 a.m., Friday, April 10, 2015. Bid specifications will be available at the City Clerk's office on or after March 20, 2015.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
Files (2)



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

March 12, 2015

Honorable Mayor James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: TOTAL CONTROL SYSTEM SERVICES INC.
CONTRACT #2014-21
INSTRUMENTATION -WATER POLLUTION CONTROL PLANT**

Dear Mayor and Councilors:

The above referenced contract expires on June 27, 2015. The contract includes an option for extending the period of service for two additional one year periods. Total Control System Services has requested that the option be exercised for one year. It is respectfully requested that authorization be given to extend the period of service to June 27, 2016.

For 2015, \$62,000.00 was budgeted for the total year. Attached is a copy of the letter requesting the present contract to be extended for the one-year period. It is also requested that the Mayor be authorized to execute the necessary contract agreement for this work to commence.

Thank you.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
Files (2)



Instrumentation Sales & Service since 1985 Toll free 1-800-541-2522

8163 Boston State Rd
Hamburg, NY 14075

Phone: 716-941-9510
Fax: 716-941-9511

www.totalcontrolnys.com
email: tcss6441@aol.com

Wednesday, February 25, 2015

Dave Powell
Plattsburgh WPCP
53 Green St.
Plattsburgh, NY 12901

Re: Contract # 2014-21
Instrumentation – Preventive Maintenance Services for the WPCP

Dear Dave:

Total Control System Services, Inc. would like to extend Contract # 2014-21 for one additional year. We agree that all terms of the present contract will remain the same. When complete, please forward the new maintenance contract for my signature.

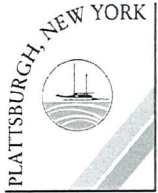
We look forward to working with you again in the coming year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Frederick J. Pawlak', is written over the word 'Sincerely,'.

Frederick J. Pawlak
President

FJP/caj



Plattsburgh, New York

Sylvia Parrotte
City Clerk

Office of the City Clerk
41 City Hall Place
Plattsburgh, New York 12901
T: (518) 563-7702
F: (518) 562-5844

February 26, 2015

To: Mayor Calnon/Council

From: City Clerk

Subj: 2015 Proposed Street Drives

May 2	Battle of Plattsburgh Association
May 9	
May 16	
May 30	Clinton County Mariners
June 6	
June 13	
June 20	North Country Underground Railroad
June 27	
July 4	*****4 th of July*****
July 11	*****Mayor's Cup*****
July 18	North Country Ballet Ensemble
July 25	
Aug. 1	
Aug. 8	Plattsburgh HS Girls Hockey Club
Aug. 15	
Aug. 22	CC Historical Society
Aug. 29	
Sept. 5	Elmore SPCA
Sept. 12	*****Battle of Plattsburgh*****
Sept. 19	Kiwanis Club
Sept. 26	Adirondack Dance Company

ADD → July 18 ~~North Country Ballet Ensemble~~ *Request on 3/19/15 Agenda*

There is still availability for two (2) additional organizations to participate. The resolution currently states no more than two (2) street drives per month, and no consecutive Saturdays. There are additional opportunities, May 16th and July 25th, which will meet with the alternative weekend goal of the policy. I have scheduled three (3) during the month of Sept. to accommodate for weekends during the month of July that are reserved for City events.

**REAL PROPERTY TAX SERVICE AGENCY
CLINTON COUNTY GOVERNMENT CENTER**

137 Margaret Street Suite 210
Plattsburgh, New York 12901

Martine M. Gonyo, C.C.D.
Director
518-565-4760
FAX 518-565-4773



February 12, 2015

Mayor James Calnon
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor Calnon:

Re: 091300 221.7-3-3
Trevor Finley

Section 550; Subd 2; Paragraph E of Real Property Tax Law states "an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district" constitutes a "clerical error".

In this particular case there was a miscalculation of special district PK001 for parcel 221.7-3-3 on the 2012, 2013 and 2014 city taxes. See attached resolution dated February 28, 1986.

We recommend that the information provided be used to determine the correct amount of refund due Mr. Finley for the 2012, 2013, and 2014 city taxes.

Sincerely,

Martine M. Gonyo, CCD
Director of Real Property

/mmg

cc: Kathy Livingston, City of Plattsburgh Assessor



NEW YORK STATE DEPARTMENT OF TAXATION & FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

RP-556 (1/06)

RECEIVED

FEB 12 2015

Clinton County
Real Property

APPLICATION FOR REFUND AND CREDIT OF REAL PROPERTY TAXES
FOR THE YEAR(S) 2012, 2013, 2014

Part I: To be completed in duplicate by Applicant. For refund or credit of real property tax, submit both copies to County Director of Real Property Tax Services (in Nassau and Tompkins Counties, submit to Chief Assessing Officer), or in a village which has retained its assessing unit status, submit to the village assessor or chairman of village board of trustees. The application must be submitted within three years of the annexation of the warrant for the collection of such tax. For an "unlawful entry" as defined in Sec. 550(7)(a) of the Real Property Tax Law, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll. (See definitions on reverse side).

Trevor D. Finley

Day (518) 569-0170

Evening (518) 594-5063

1a. Name of Owner
PO Box 106

9 Broad St.

2. Telephone Number

Ellenburg Depot, NY 12935

Plattsburgh, NY 12901

1b. Mailing Address

3. Parcel Location (if different than 1b.)

trevfin84@gmail.com

1c. E-mail Address (optional)

221.7-3-3

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)

5. Account No. 431 6a. Amount of taxes paid or payable 2,850.93 6b. Date of payment (if paid)
(as appears on tax bill)

7. I hereby request a refund or credit of real property taxes levied for the year(s) 2013, 2014, 2015 by City of Plattsburgh
for the following reasons (use additional sheets if necessary): (Tax levying body)

* Insert name of village, county, city, school district; town in Westchester County

2/6/2015

Date

Signature of Applicant

PART II: For use by COUNTY DIRECTOR, VILLAGE ASSESSOR: Attach written report including documentation and recommendation (Include type of error as defined in Sec. 550)

Date application received: 2/12/15 Date warrant annexed:

Last day for collection of taxes without interest:

Recommendation:

☒ Approve application*

☐ Deny Application

2/12/15

Date

Signature of Official

* ☐ If box is checked, this copy is for assessor and board of assessment review of city/town/village of which are to consider attached report and recommendation as equivalent of petitions filed pursuant to section 553.

PART III: For use by TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION (Insert Number or Date)

APPLICATION APPROVED (Check reason) ☐ Clerical error ☐ Unlawful entry ☐ Error in essential fact

Amount of taxes paid: \$ Amount of taxes due: \$

Amount of refund or outstanding tax to be credited: \$

APPLICATION DENIED Reason:

Date

Signature of Chief Executive Officer
or Official Designated by Resolution

Real Property Tax Law, Section 550(2):

A "clerical error" means:

- (a) an entry of assessed value on the tax roll which differs from the entry for the same parcel on the property record card, field book or other final work product of the assessor, or the final verified statement of the board of assessment review due to an error in transcription;
- (b) a mathematical error in the computation of a partial exemption;
- (c) an incorrect entry due to failure of the assessor to act on a partial exemption;
- (d) an arithmetical error in the computation or extension of the tax;
- (e) an incorrect entry due to a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district;
- (f) a duplicate entry of the description or assessed valuation, or both, of an entire single parcel;
- (g) an entry on a tax roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book or other final work product of the assessor
- (h) an incorrect entry on a tax roll of a relieved school tax or relieved village tax which has been previously paid; or
- (i) an entry on a tax roll which is incorrect by reason of a mistake in transcription of a relieved school tax or relieved village tax.

Real Property Tax Law, Section 550(3):

An "error in essential fact" means:

- (a) the assessment of an improvement destroyed or removed prior to taxable status date;
- (b) the assessment of an improvement not in existence or present on a different parcel;
- (c) an incorrect entry of acreage which was considered by the assessor in valuing the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant;
- (d) (e) [not applicable to refunds]; or
- (f) misclassification of a parcel in an approved assessing unit which is exclusively used for either residential or non-residential purposes.

Real Property Tax Law, Section 550(7):

An "unlawful entry" means:

- (a) an assessment of wholly exempt property on the taxable portion of the assessment roll;
- (b) an assessment of real property located entirely outside the boundaries of the assessing unit, the school district, or the special district in which the real property is designated as being located;
- (c) an entry made by a person or body without the authority to make such entry;
- (d) an assessment of taxable state land which exceeds the assessment as approved by the Office of Real Property Tax Services; or
- (e) an assessment of special franchise property which exceeds the final assessment as made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the Office of Real Property Tax Services adjusted by the final state equalization rate established by the Office of Real Property Tax Services for the assessment roll upon which that value appears.

Refunds:

When an application concerns a tax that has already been paid, and the application is approved, the applicant is entitled to a refund of the overpayment.

Credits:

When an application concerns a tax that has not yet been paid, and the application is approved, the applicant is entitled to a credit reducing the amount of the outstanding tax. The corrected tax must be paid with the interest and penalties that have accrued up to that point, but no additional interest and penalties shall be imposed if the corrected tax is paid within eight days of the date on which the notice of approval is mailed to the applicant (see Part II of this form). The interest and penalties on the credited portion of the tax are cancelled.

To whom it may concern,

My request for a correction and refund of taxes paid on parcel 221.7-3-3 in the City of Plattsburgh and, more particularly, on special district tax PK001 is based on the fact that the special district "unit" rate has been miscalculated.

According to the original resolution (exhibit A), the special district assessment is calculated:

"...by multiplying the special assessment rate times the number of square feet of gross floor area in the principal structure, excluding below grade or basement floors..."

According to Real Property records, (exhibit B) the gross floor area of my building is 2,809 square feet.

Thus, the "units" used to assess the special district PK001 should have been 28.09 not 45.49 (exhibit C).

At the current rate of \$6.5207/unit, that would make the special district amount due \$183.16 as opposed to the current billed amount of \$296.63.

Sincerely,

A handwritten signature in black ink, appearing to read "Trevor D. Finley", with a stylized flourish at the end.

Trevor D. Finley



Plattsburgh, New York

To: Trevor 5 pages
Aline G. Cote
City Clerk

Office of the City Clerk
City Hall
Plattsburgh, New York 12901
518 - 563-7702

MAR 6 1986

February 28, 1986

At a Regular Meeting of the Common Council of the City of Plattsburgh, New York held Thursday, February 27, 1986, the following resolution was adopted:

By Alderman LaMarche; seconded by Alderman Hall:

WHEREAS, By Resolution adopted August 14, 1969, as amended by resolution adopted December 9, 1982, the common Council of the City of Plattsburgh established New Special Assessment and Benefit District No. 1 (Hereinafter referred to as "District" or "Special Assessment District" to pay the cost of acquiring, developing and maintaining certain parking lots and facilities located within said District; and

WHEREAS, The Mayor of the City of Plattsburgh appointed a special committee of citizens from said District (Downtown Committee) to report and recommend to the Common Council on the advisability of enlarging the boundaries of said District; and

WHEREAS, the Common Council has received and filed the report of said Downtown Committee; and

WHEREAS, the Common Council finds that there are certain properties that are not presently included within said Special Assessment District that are benefited by the parking lots and facilities located within said District;

WHEREAS, the Common Council finds that improved lots within the District are actually and potentially benefited by the District improvements in the proportion that the total number of square feet of floor area within a principal structure bears to the aggregate number of square feet of floor area within all principal structures in the district; and

WHEREAS, the Common Council further finds that the owners of unimproved lots are actually and potentially benefited by the District improvements in that the availability of public parking facilities increases pedestrian traffic in and near their properties thereby increasing the value of the properties to purchasers or developers who depend on pedestrian traffic, however, the Common Council finds that the owners of unimproved lots are not benefited to the same extent as owners of improved lots and that therefore it is equitable and just to assess such lot owners on the basis of 25% of their lot area; and

WHEREAS, the Common Council further finds that the residents of the City of Plattsburgh as a whole are partially benefited by the existence of such District improvements, and it is therefore proper that a portion of the costs of the District be paid from general revenues of the City of Plattsburgh.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Plattsburgh that:

1. The boundaries of the "New Special Assessment and Benefit District No. 1" be and hereby are amended and restated to be as set forth in Exhibit A annexed hereto and made a part hereof.

2. All properties located within the boundaries of the District, except those specifically excluded therefrom or found to be exempt, shall be assessed for all costs incurred in connection with the acquisition, improvement and maintenance of parking lots and facilities now owned or hereinafter acquired by the City of Plattsburgh within said District.

3. The following properties which are located within the boundaries of the District are found to be exempt from the levy of a special assessment for the following reasons:

.1 Property owned by the City of Plattsburgh, being tax parcel numbers 207.74-1-4, 207.74-1-7, 207.74-1-8, 207.74-1-9, 207.74-1-10, 207.74-1-16.1, 207.74-2-20, 207.20-7-1, 207.20-7-15, 207.20-7-16, 207.20-7-17, 221.07-3-7, 207.19-2-12 and 207.19-2-14 pursuant to Real Property Tax Law #406.

.2 Property owned by the State of New York, being tax parcel nos. (None), pursuant to Real Property Tax Law #404.


.3 Property owned by the United States of America, being tax parcel number 207.19-3-14 pursuant to Real Property Tax Law #401.

.4 Property owned by religious corporations and used exclusively for religious purposes, being tax parcel numbers 207.74-1-1, 207.74-2-24, 207.74-2-25, 207.19-2-13 and 207.19-3-17, pursuant to Real Property Tax Law #421.

4. The following properties, being tax parcel numbers 207.19-2-15, 207.19-2-7 and 207.19-2-5 are specifically excluded from the District for the reason that they are improved with single or two family residences which are not benefited by the District improvements.

5. Property within the District shall be assessed as follows:

.1 The cost of District improvements and services, including operation and maintenance shall be estimated annually for the period from January 1, 1987 to December 31, 1987 and there shall be deducted therefrom the amount appropriated by the Common Council from general revenues of the City for the payment of such costs (Hereinafter "District Cost").

 .2 The District Cost shall be divided by: (i) the aggregate amount of gross floor area (expressed in square feet) of all principal structures within the District, excluding below grade or basement floors which do not have, or are not eligible to receive a certificate of occupancy from the Building Inspector of the city of Plattsburgh; (ii) plus 25% of the lot area of any lot on which there is not located a principal structure (hereinafter vacant lot). The resulting figure which is the District cost per square foot shall be the special assessment rate for the District.

.3 The Special Assessment on lots improved with principal structures shall be determined by multiplying the special assessment rate times the number of square feet of gross floor area in the principal structure, excluding below grade or basement floors which do not have, or are not eligible to receive, a certificate of occupancy from the Building Inspector of the City of Plattsburgh.

.4 The Special Assessment on vacant lots shall be determined by multiplying the special assessment rate times 25% of the lot area.

.5 In no event shall the Special Assessment on an improved lot be less than it would be if the lot were vacant or unimproved.

.6 The terms "lot", "lot area", and "principal structure" shall have the same meaning as is given those terms in Chapter 270 of the Code of the City of Plattsburgh.

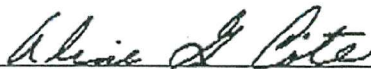
5. The resolutions of the Common Council dated August 14, 1969 and December 9, 1982, as amended hereby, are confirmed and ratified in all respects.

6. There is appropriated from the general revenues of the City of Plattsburgh the sum of Seventeen Thousand Dollars (\$17,000.00) for payment of a portion of the estimated District cost for New Special Assessment and Benefit District No. 1 for the period from January 1, 1987 to December 31, 1987.

7. This resolution shall be effective immediately.

On Roll Call, Aldermen Stewart, Hall, Poitras and LaMarche voted in the affirmative; Alderman Walker voted in the negative (Alderman Blumette being absent); CARRIED.

CERTIFIED A TRUE COPY



CITY CLERK

EXHIBIT "A"

NEW DESCRIPTION OF PREMISES LOCATED IN
"SPECIAL ASSESSMENT AND BENEFIT DISTRICT NO. 1"

The boundaries of "Special Assessment and Benefit District No. 1" shall be as follows:

COMMENCING at the Northwest corner of the intersection of Margaret Street and Broad Street and running thence West to the Northeast corner of Broad Street and Oak Street; thence running Northerly in the East bounds of Oak Street to the Southeast corner of the intersection of Cornelia Street and Oak Street; thence running Easterly in the South bounds of Cornelia Street to City Hall Pl.; thence continuing in a Easterly direction to the West bounds of the Saranac River; thence Southerly in the West bounds of the Saranac River to a point which is the Southwest corner of Bridge Street Bridge; thence at a right angle running Easterly in a straight line to the Northwest corner of land now or formerly owned by Margaret McMartin, (1985); thence running in a Southerly direction $141.6'^{\pm}$; thence turning at a right angle and running Easterly approximately $4'^{\pm}$; thence turning and running in a Southerly direction $41.32'^{\pm}$; thence Easterly $18.25'^{\pm}$; thence turning and running in a Northerly direction $88'^{\pm}$; thence turning and running in an Easterly direction $35.03'^{\pm}$; thence turning and running in a Northerly direction $91.05'^{\pm}$ to the Northwest corner of lands owned by Beatrice Brodi; thence running Easterly along the North bounds of said Brodi property to the Northeast corner of said Brodi property; thence turning at a right angle and running in a Southerly direction approximately $98'^{\pm}$ to a point; thence Westerly approximately $31'^{\pm}$ thence turning and running South $75'^{\pm}$ to the Southwest corner of lands owned by Lawrence and Norma Barcomb; thence Easterly along the Southerly bounds of said Barcomb property to a point which is the Northeast corner of Pond Street; thence Southerly along the West bounds of Pond Street $33'^{\pm}$ to the Northeast corner of lands reputedly owned by Rochtest, Inc.; thence Westerly approximately $14'^{\pm}$ to the

Northwest corner of said Rochtest lands; thence in a Southerly direction along the West line of said Rochtest lands 61'⁺ to the Southwest corner of said Rochtest lands; thence turning and running in a Westerly direction along said Brodi's South property line to the East bounds of the Saranac River; thence Northerly along the East bounds of the Saranac River to the Northwest corner of said Brodi lands; thence turning and running in a Westerly direction along the Southerly bounds of the Bridge Street Bridge to the Southwest corner of said Bridge marking the Westerly bank of the Saranac River; thence in a Southerly direction along the Westerly bounds of the Saranac River to the Northeast corner of property of Mary E. Hart; thence Northwesterly to the Southwesterly corner of property now owned by Terrace West, Inc., (formerly owned by Louis E. Wolfe, et al.); thence Northerly in the West bounds of said Terrace West Property to the South bounds of Broad Street; thence continuing Northeasterly to the point or place of beginning.

EXEMPTING from said district:

- A. All premises owned by the City of Plattsburgh, New York;
- B. All premises owned by the County of Clinton abutting on Oak Street;
- C. All property owned by the Government of the United States of America;
- D. All churches
- E. The residential properties listed on the tax maps of the City of Plattsburgh, New York, designated as
 - 221.7-3-12 207.19-2-7
 - 207.19-2-5 207.19-2-15

File Edit View Toolbar Window Help

Exhibit C

21-7-3-3

091300 Plattsburch

Active

R/S: 1

School: Plattsburch CSI

Roll Year: 2015

Curr Yr:

Apartment

Land Size: 50.00 x 90.00

Land AV: 25,000

Total AV: 152,000

Parcel: 221-7-3-3

History

Assessment

Spec Dist(s)

Description

Owner(s)

Images

Gis

Site: (1) Com

Land(s)

Imprvm(s)

Bldg: 1 Sec: 1

Com Use

Valuation

Sale 08/30/06

Notes

Site: (1) Com

Land(s)

Imprvm(s)

Bldg: 1 Sec: 1

Com Use

Valuation

Total: 1 Special Districts: To open, click the appropriate row (Right Click to Add)

Code	Primary Units	2nd Units	Pct	Init Yr	Type
PK001	45.49	00	0000		

Special District: PK001 Plattsburch parking1

Type:

Primary Units: 45.49

Value:

Secondary Units: 00

Move Tax: 00

Percent: 0000

Init Yr:

ts the screen

**REAL PROPERTY TAX SERVICE AGENCY
CLINTON COUNTY GOVERNMENT CENTER**

137 Margaret Street Suite 210
Plattsburgh, New York 12901

Martine M. Gonyo, CCD
Director
518-565-4760
FAX 518-565-4773



February 12, 2015

May James Calnon
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor Calnon:

Re: 091300 221.7-3-3
Trevor Finley

Section 550; Subd 2; Paragraph E of Real Property Tax Law states "an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district" constitutes a "clerical error".

In this case there was a miscalculation of special district PK001 for parcel 221.7-3-3 on the 2015 city tax bill. See attached resolution dated February 28, 1986.

We recommend that the information provided be used to determine the correct amount of taxes due for the 2015 city taxes.

Sincerely,

Martine M. Gonyo, CCD
Director of Real Property

/mmg

cc: Kathy Livingston, City of Plattsburgh Assessor



NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

APPLICATION FOR CORRECTED TAX ROLL
FOR THE YEAR 20 15

REG-554(9/04)

FEB 12 2015

Clinton County
Real Property

Part 1: To be completed in duplicate by Applicant. APPLICANT MUST SUBMIT BOTH COPIES TO COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES. (In Nassau and Tompkins Counties, submit to Chief Assessing Officer). NOTE: To be used only prior to expiration of warrant for collection. For wholly exempt parcel, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll.

Trevor D. Finley
1a. Name of Owner
PO Box 106
Ellenburg Depot, NY 12935
1b. Mailing Address
221.7-3-3

Day 518, 569-0170 Evening 518, 594-5063
2. Telephone Number
9 Broad St.
Plattsburgh, NY 12901
3. Parcel Location (if different than 1b.)

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)
5. Account No. 431 6. Amount of taxes currently billed 2,850.93
7. I hereby request a correction of tax levied by City of Plattsburgh
(county/city/school district; town in Westchester County; non-assessing unit village)
for the following reasons (use additional sheets if necessary): Miscalculation of special district PK001 according to resolution passed Feb. 28, 1986 by city counsel and according to RPTL Section 550(2)e (see attached)

2/6/2015

Date

Trevor D. Finley
Signature of Applicant

PART II: For use by COUNTY DIRECTOR: Attach written report (including documentation of error in essential fact) and recommendation. Indicate type of error and paragraph of subdivision 2, 3 or 7 of Section 550 under which error falls.

Date application received: 2/12/15 Period of warrant for collection of taxes: _____
Last day for collection of taxes without interest: _____

Recommendation: ☒ Approve application* ☐ Deny Application

2/12/15
Date

Martine Long, CCS
Signature of County Director

*☐ If box is checked, this copy is for assessor and board of assessment review of city/town/village of _____ which are to consider attached report and recommendation as equivalent to petition filed pursuant to section 553.

PART III: For use by TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION _____:
(Insert Number or Date)

____ APPLICATION APPROVED

Amount of taxes currently billed: \$ 2,850.93

Notice of approval mailed to applicant on (enter date): _____

Corrected tax: \$ _____

Order transmitted to collecting officer on (enter date): _____

____ APPLICATION DENIED

Reason: _____

Seal of Office

Date

Signature of Chief Executive Officer
or Official Designated by Resolution

Part IV. For use by COLLECTING OFFICER:

Payment may be made without interest and penalties ONLY if (1) the application has been filed with the County Director during the period when taxes may be paid without interest (see "Date application received" in Part II of this form) AND (2) the corrected tax is paid within eight days of the date on which the notice of approval is mailed to the applicant (see Part III of this form). If either of these conditions is not satisfied, interest and/or penalties must be paid on the corrected tax.

Order from tax levying body received:

_____ Date

Corrected tax due: \$ _____

Interest and penalties (if applicable): \$ _____

Total corrected tax due: \$ _____

Tax roll corrected:

_____ Date

Tax bill corrected:

_____ Date

Application and Order annexed to tax roll:

_____ Date

Payment of corrected tax received:

_____ Date

Date

Signature of Collecting Officer



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 9, 2015

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for Bid
for "SOUTH PERU STREET SANITARY SEWER
REPLACEMENT"
Contract #2015-01**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2015-01, "SOUTH PERU STREET SANITARY SEWER REPLACEMENT".

Very truly yours,

Kevin R. Farrington, P. E.
City Engineer

/jh

CC: City Clerk
City Chamberlain
Public Works Dept.
Dave Lessor
Dave Brown



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 9, 2015

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for Bid
for "CITY STREET PAVING"
Contract #2015-04**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2015-04, "CITY STREET PAVING".

Very truly yours,

Kevin R. Farrington, P. E.
City Engineer

/jh

CC: City Clerk
City Chamberlain
Public Works Dept.
Dave Lessor
Dave Brown



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 9, 2015

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for Bid
for "HAMILTON STREET RECONSTRUCTION"
Contract #2015-08**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2015-08, "HAMILTON STREET RECONSTRUCTION".

Very truly yours,

Kevin R. Farrington, P. E.
City Engineer

/jh

CC: City Clerk
City Chamberlain
Public Works Dept.
Dave Lessor
Dave Brown



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 9, 2015

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for Bid
for "SANBORN AVENUE RECONSTRUCTION"
Contract #2015-09**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2015-09, "SANBORN AVENUE RECONSTRUCTION".

Very truly yours,

Kevin R. Farrington, P. E.
City Engineer

/jh

CC: City Clerk
City Chamberlain
Public Works Dept.
Dave Lessor
Dave Brown



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 17, 2015

Mayor James Calnon
and
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for
"City Marina Building Renovation"
Contract #2015-03**

Dear Mayor Calnon & Councilors:

We received and opened bids on Tuesday, March 17, 2015, for Contract# 2015-03, "City Marina Building Renovation". A bid tabulation is attached for reference.

I have reviewed the bid and find it conforms to the specified requirements. Therefore, I recommend that a contract be awarded to, **"Neagley & Chase Construction Company, LLC, 66 Bowdoin Street, Suite 100, South Berlington, VT 05403** for the bid price of \$301,700.00.

Additional funding will be required.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/jh

Attach.(1)

CC: City Clerk
City Chamberlain
Mike Brodi, Supt. Public Works

Marina Building Renovation

Letting Date: March 17, 2015
 County: Clinton County, City of Plattsburgh
 Contract NO. 2015-03
 No. of Bids 3

Bidder Rank	Bidder Name	Submitted Bid	Difference
1	Nesley & Chase Construction Co.	\$301,700.00	
2	Tracy Trombly Construction Co.	\$328,100.00	\$26,400.00
3	Murman Building Contractors, Inc.	\$328,800.00	\$27,100.00

Low Bid of \$322,886.00 Which is 121% of Engineers Estimate

ITEM#	DESCRIPTION	ENGINEERS ESTIMATE				BIDDER 1				BIDDER 2				BIDDER 3				BIDDER 4			
		UNIT	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	% Over/Under	UNIT PRICE	TOTAL PRICE	% Over/Under	UNIT PRICE	TOTAL PRICE	% Over/Under	UNIT PRICE	TOTAL PRICE	% Over/Under	UNIT PRICE	TOTAL PRICE	% Over/Under	UNIT PRICE	TOTAL PRICE	% Over/Under
	BASE BID		\$190,000.00		\$228,000.00	36%		\$228,000.00	36%		\$246,800.00	30%		\$323,800.00	24%		\$275,300.00	45%		\$296,400.00	61%
	ALTERNATE BID		\$60,000.00		\$115,800.00	92%		\$115,800.00	92%		\$32,000.00	37%		\$92,300.00	54%		\$92,300.00	54%		\$96,400.00	61%
			\$250,000.00		\$373,800.00	49%		\$373,800.00	49%		\$358,800.00	32%		\$328,100.00	31%		\$371,700.00	49%			



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 17, 2015

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

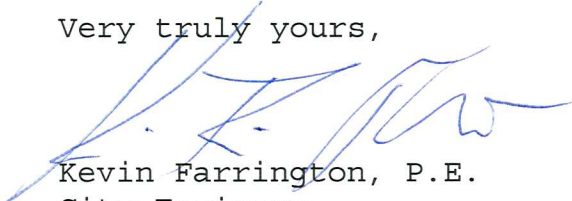
**REF: Request for Permission for Mayor to
Sign Amendment No. 3 to AES
Architectural Agreement for Design
Services for Marina Building Renovation**

Dear Mayor Calnon & Councilors:

It is requested that the Mayor be authorized to sign Amendment No. 03 to AES Architectural Agreement for Design Services for Marina Building Renovation, Dock Street. This Change Order, in the amount of \$7,112.00, is for construction phase support services.

There is sufficient funding in Capital project **H5110.48 "2015 Bridge & Waterfront Project"** to cover the additional cost.

Very truly yours,



Kevin Farrington, P.E.
City Engineer

KRF/jh

Att. (2 Copies Change Order)

CC: City Clerk
City Chamberlain



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

March 18, 2015

Mayor James Calnon and
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: CONTRACT #2012-07 -HAULING OF SLUDGE FOR WPCP

Dear Mayor and Councilors:

The current contractor, Drummac Septic, has expressed an interest in extending the current contract for an additional year. As part of the contract documents in Item XIV, the contract may be extended for an additional year by mutual consent of the Contractor and the City. For 2014 the City expended about \$142,751 for hauling 6124 wet tons. For 2015, the estimated budget costs are \$140,470 (using 5,857 wet tons),

It is therefore respectfully requested that the contract be extended for the additional one-year period. See the attached letter from Drummac requesting an additional year of hauling services. It is also requested that the Mayor be authorized to execute the necessary contract agreement for this work to commence.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
Files (2)

Drummac Septic Service

P.O. Box 314

Highgate Center, VT 05459

802-868-3247

March 17 2015

David Powell
52 Green Street
Plattsburgh NY 12901

RE: Sludge Hauling for WPCP-Contract #2012-07

Dear David:

Drummac Septic Service is interested in extending the sludge hauling for the Water Pollution Control Plant for one year.

Please let me know if you have any further questions.

Thank you,

Douglas Medor
Owner



Plattsburgh Police Department
45 Pine Street
Plattsburgh, New York
518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

March 4, 2015

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for two Police Officers to travel to South Plattsburgh Fire Dept. Plattsburgh, NY for "AR 15/M16 Armorer Certification Class", on 05/26/15 to 05/27/15. The total cost should not exceed \$922.08 and will be expensed from the Asset Forfeiture fund. This training is to keep certification active. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

Date: March 11, 2015

To: Mayor James Calnon

From: Bill Treacy, Manager

Subj.: MEUA Semi-Annual Meeting

As Manager of the Municipal Lighting Department, I hereby requests permission to attend the MEUA Semi-Annual Meeting on the April 28-30, 2015 to be held in East Syracuse, NY at an estimated cost of \$ 473.38.

Attached is a copy of information on the meeting for your review. Also attached is a resolution authorizing me to vote on issues at MEUA meeting on behalf of the City of Plattsburgh. This resolution will need to be approved by the Common Council. If you have any questions, please contact me.

ATT: 3

Cc: Finance Director Clookey
Travel File



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

March 16, 2015

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Request for Permission for
Travel to New York Planning
Federation Meeting**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted for City Engineer Kevin Farrington to attend the New York State Planning Federation Annual Conference on April 13th and April 14th, 2015 at Bolton Landing, NY, at an estimated cost of \$318.00. A copy of the Program is attached.

Sufficient funds are available in the Engineering & Planning Department Budget.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/jh

CC: City Chamberlain

Carlin, Beth

From: Peters, Steve <peterss@cityofplattsburgh-ny.gov>
Sent: Wednesday, March 18, 2015 10:14 AM
To: Carlin, Beth; Calnon, Jim
Subject: Agenda Items
Attachments: NYSRPS - TEAMS Conferences Budget 2015.xls; NYSRPS 2015 Brochure 3-4-15 revised.pdf

Beth-
With the Mayor's approval:

Request from the Superintendent of Recreation for three employees to attend the New York State Recreation and Parks Society Conference in Saratoga Springs, NY from April 26-28 at a cost not to exceed \$1900.

Request from the Superintendent of Recreation to attend the TEAMS Conference with the Adirondack Coast Visitors Bureau in Las Vegas, NV from November 9-12, 2015 at a cost not to exceed \$2400.

With the Mayor's "OK", I'll forward this to the Council:

Both conferences come out of the Recreation Administration 4462 Conferences line item, in which there is sufficient funding. The NYSRPS conference expense was planned for and budgeted for 2015. I had also planned for two employees to attend the National Recreation and Parks Association conference, but that one is being held during the week of the Rockeater (there's no way we could do that!). If possible, I'd like both advanced for a vote this week. The final NYSRPS conference information was just emailed last week—I'd like to have a chance to book hotel rooms before prices increase. It will also give us time to get Purchase Orders processed. TEAMS (see explanation below) information just came out as well, but hotels get booked fast and I would like the best possible opportunity to book flights and keep things affordable. The Visitors Bureau needs to make their arrangements immediately as well.

NYSRPS

This is the once-a-year state level conference with education sessions, vendors and seminars—all of which are very valuable. We cover a lot of state-related issues, review best practices, and get updated on new trends in the industry. As part of our commitment to the continuing education of our employees, this conference budget covers bringing Jessica Shields-Gregg, Recreation Supervisor, and Justyn Gordon, Recreation Coordinator. I'd like to take the opportunity to attend this year while it is in Saratoga—next year it will be in Long Island and I'm not sure that we can make it. As it is, we will have to leave for Saratoga right after we clean up from the Plattsburgh Half Marathon, which will make for a long day.

TEAMS

<http://teamsconference.com/about/>

TEAMS stands for: **TRAVEL, EVENTS AND MANAGEMENT IN SPORTS**. The Adirondack Coast Visitors Bureau attends this conference every other year and has had great success. Essentially, it takes venues/regions and pairs them with events rights holders. This is where they have recruited the Biggest Loser Run/Walk, the EVP Volleyball Tournament, the Windsurfing Festival, and a number of our high profile fishing tournaments. It is the world's leading conference and expo for the sports-event industry. TEAMS attracts more than 1,400 attendees including CEOs, executive directors and event managers from sports organizations as well as representatives from sports commissions and convention bureaus, corporate sponsors, event suppliers and other hospitality industry opinion leaders. The conference consists of one-on-one appointment sessions between locations/Visitors Bureaus and event rights holders as well as hands-on educational programming and industry insights from thought leaders in sporting events. The value to my attending this conference will be multiple:

1. As a venue operator and a representative of the City, I can relay our strengths to an event rights-holder, discuss detailed logistics, and speak for the city, which should bring a new level of efficiency to discussions.
2. I will assist the Visitors Bureau filter event requests based on our current calendar of events, our regions' strengths, and our capabilities as a municipality.

2. In some cases, we may have the opportunity to offer immediate tentative approvals (after consultation with the Mayor).

3. The most important advantage to my attendance is that the Adirondack Coast Visitors Bureau's mandate is to solely seek events that will fill hotel rooms in our region (as the Bed Tax is the source of their funding). From the City's perspective, this is somewhat limited. I will have the authority to identify and work with events that can help build community as well.

Steve Peters

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